

REGULAR BOARD MEETING OF THE ALAMO MAYOR AND BOARD OF ALDERMEN

MONDAY, FEBRUARY 5, 2018 AT 5:00 P.M. AT CITY HALL

97 SOUTH JOHNSON STREET, ALAMO, TN 38001

Mayor Emison called the meeting to order.

Roll was called with the following Aldermen present: Kenneth Bodkins, Larry Conder, P.B. Conley and John Reddick.

The invocation was given by Elder Timothy Maclin, Sr., Pastor of Straightway Church.

Others present: Rita Reasons, Jim Knox, Tommy Allen, Brad Haass (Martin Paving), Anthony Moore, Bill Tyler, Pate Randall, Lionel Hughes, Cy Young and Ferris Arnold.

A motion was made by Alderman Conley to adopt the minutes of the January 8, 2018 meeting and seconded by Alderman Bodkins. All Aldermen voted, Aye.

Mayor Emison gave his monthly report on the following items. Mayor Emison stated that the new charter had bill numbers (House/1584 and Senate/1715). Mayor Emison stated that he took 4 minute books to the State Library for microfilming for the state library. Mayor Emison stated that 214 sick hours were donated to Phil Park from other employees. Mayor Emison stated that John Whybrew was not at this meeting because the school audit held up the town's audit. Mayor Emison stated that the lift station that services the high and middle school needs to be replaced. Mayor Emison stated that Charlie Moore with the Chamber of Commerce and himself worked on a tourism grant for the town. Mayor Emison stated that the CDBG grant was on track and would be submitted this month by Community Development Partners.

Pate Randall with the Dixie Youth Baseball League stated that the ball fields need LED lights installed on one field if not both. He suggested that an electrical engineer look at it because he felt that it was unsafe. He also asked that the bathrooms be updated with new fixtures and partitions with locks for privacy. Finally he asked that the announcer's booth be repaired and updated on the inside.

Mayor Emison stated that Ordinance 2018-1, an ordinance to increase the water and sewer rates effective for the March billings was ready for the second and final vote. Alderman Conley made a motion to adopt Ordinance 2018-1 and it was seconded by Alderman Bodkins. The voting as follows: Alderman Bodkins, Aye, Alderman Conder, Aye, Alderman Conley, Aye, and Alderman Reddick, Aye.

Mayor Emison stated that the Abby Equipment bill had sent a bill for 900.00, after we had spent \$5974.00 on repairs in December. Mayor Emison asked for board approval to pay the bill which

he thought should have been included in the original bill. Ferris Arnold stated that it was for a regeneration which had to be done with a computer. After much discussion it was decided that Attorney Camp would call or email the company and see he could negotiate the bill. Once Attorney Camp he would inform the recorder the amount to pay.

Mayor Emison stated that the street bids were opened in January and he provided a spreadsheet based on the recommendation from Ed Hargraves civil engineer. The lowest bid for TDOT 411 D was Martin Paving. Mayor Emison recommendation for the town was for Martin Paving to be granted the job with the following streets paved before June 15, 2018: Nancewood Street, entire street, Honeysuckle Street, entire street, West Lincoln (from Burns St. to Conley Road), Simmons Circle (repair on the end) and South Johnson (from Vine Street to East Park) for the total price of \$63,190.00. Then subject to budget approval for the fiscal year 2018/2019, to pave Alamo Circle and Rainbow circle complete streets for a price of \$58,740.00. Mayor Emison asked the board for approval to have the areas on West Main repaired while Martin Paving was here doing the first portion of the paving, if the amount was reasonable. Alderman Conder made a motion to award the paving to Martin Paving Co., for \$63190.00 and to include the repairs on West Main, with the Mayor approving West Main Street and subject to the budget of 2018/2019 to pave Alamo Circle and Rainbow Circle for the price of \$58,740.00, the motion was seconded by Alderman Bodkins. All Aldermen voted, Aye. The motion passed.

Mayor Emison stated that the budget process was quickly approaching. Alderman Bodkins stated that he wanted to clarify that he wanted a workshop to go over the budget as a group before it was presented to the board. He stated that anything could be worked out in advance and it would be ready for adoption at the board meeting. Mayor Emison stated that a workshop would be held in March.

Mayor Emison stated that each Alderman had been given a job classification on every position. He reviewed how the job classification program would work. After the Aldermen and employees give feedback on the descriptions the board would adopt them by resolution. Then the employees would be asked to sign and date their job description. In 2019 the employees would be evaluated by their supervisor. In 2020 the merit based pay would start. Mayor Emison stated that MTAS had evaluated the personnel policy and minor changes would be adopted. Mayor Emison stated that MTAS had done a salary survey on the same size town throughout the state and the Mayor presented it to each Alderman. Mayor Emison stated that once an employee reaches the top salary in his classification he would only get cost of living raises.

Mayor Emison stated that Resolution 2018-5 was updating the Title VI policy. Alderman Bodkins made a motion to adopt Resolution 2018-5 and it was seconded by Alderman Conley. All Aldermen voted, Aye.

Lionel Hughes gave a presentation on the insurance coverage of the town. He explained coverage and deductibles. The board was given a package for future reference.

Alderman Bodkins asked if anything else had been done on the cemetery. Mayor Emison stated that Attorney Camp had been to Haywood County researching. Attorney Camp stated that the Haywood Library was also doing some research. Mayor Emison asked Attorney Camp to work up a recommendation on the parts of the cemetery that is owned by the town.

Alderman Reddick stated that it would snow again and stated that the street department needed to start cleaning the streets as soon as it begins to snow or ice. Alderman Reddick stated that the town has 3 backhoes and dump trucks and a blade.

With no further business to come before the board Alderman Conley made a motion to adjourn and it was seconded by Alderman Reddick. All Aldermen voted, Aye. The meeting was adjourned.